

5 STEPS TO RISK ASSESSMENTS

Make it a priority



1

IDENTIFY THE HAZARDS

Employers have a duty to assess the health and safety risks present at their workplace. This could be anything physical, mental or chemical to name a few.



2

DECIDE WHO COULD BE HARMED AND HOW

You must consider the safety of visitors and the public as well as your employees in your risk assessment. It's also imperative to acknowledge that what may be safe for one person, may be a risk to another. For example, those who are pregnant or in need of additional support due to a disability may be more at risk.



3

EVALUATE THE RISK AND DECIDE ON CONTROLS

Consider suitable controls to reduce the risks to acceptable levels for all.



4

RECORD THE FINDINGS, IMPLEMENT AND INFORM

Employers with 5 or more staff must record the risk assessment findings but its good practice for all businesses to do so. In all events controls should be implemented and staff informed of what they need to do to minimise the risk.



5

REVIEW AND UPDATE WHERE REQUIRED

Review and update risk assessments in line with changes in Government advice or Legislation, employees or processes.

At Sureteam our advice is always practical, pragmatic and tailored to the needs and environment of your business and staff.

For more information take a look at [our website](http://www.sureteam.co.uk) or call our friendly team on 01666 50386 to discuss your needs.